
On Thursday, December 29, 2022, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

AGENDA

BETHANY CITY COUNCIL

TUESDAY, JANUARY 3, 2023
7:30 P.M.

BETHANY CITY HALL
6700 NW 36TH ST
BETHANY, OKLAHOMA



With the exception of new business, official action can only occur on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager or the Municipal Counselor. The Council may also refer items to standing committees of the Council or to a board or commission for additional study. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Invocation and Flag Salute
3. Consent Docket:
 - A. Approval of Minutes from the December 20, 2022, Regular Meeting.
 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
 - C. Approval of Budget Amendment 23-10.
4. Public Comment - Any person wishing to address the Council during Public Comment shall give their name, address, and city of residence to the City Clerk for the records PRIOR to the start of the meeting. *(Per Chapter 30 of the Bethany Code of Ordinances, there is a five-minute limit, and no action or discussion shall take place. All remarks shall be addressed to the Council as a body, and not to any member thereof.)*
5. Consideration and possible adoption of Resolution No. 1664, a resolution authorizing participation in the OMAG Recognition Program. *(Elizabeth Gray, City Manager)*

6. Consideration and possible adoption of Resolution No. 1665, a resolution of the City Council of the City of Bethany, Oklahoma, pertaining to discrimination in provision of housing as provided in state and federal law. *(Elizabeth Gray, City Manager)*
7. **PROPOSED EXECUTIVE SESSION** to discuss the performance evaluation and contract of City Manager, Elizabeth Gray, pursuant to the clause in Section 5 of the Employment Agreement approved on September 15, 2020, and Title 25 O.S. Section 307.B (1) of the Oklahoma Open Meeting Act. *(Elizabeth Gray, City Manager)*
 - A. Enter Executive Session
 - B. Exit Executive Session
8. Consideration and possible action following executive session regarding City manager contract with City Manager Elizabeth Gray pursuant to the Employment Agreement approved on September 15, 2020. *(Elizabeth Gray, City Manager)*
9. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).*
10. City Attorney’s Report.
11. City Manager’s Report.
 - A. Budget Schedule.
12. Mayor and Council Members Comments and Suggestions.
13. Adjourn until January 17, 2023.

BETHANY PUBLIC WORKS AUTHORITY

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BETHANY HOSPITAL TRUST

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BETHANY DEVELOPMENT AUTHORITY

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3. Adjourn until January 17, 2023.

Public Participation Note: The City Council and Staff of the City of Bethany strongly encourages the input and involvement of the citizens to help ensure that the City government provides the highest level of services to meet the public needs and desires. If you have any concerns or comments about an agenda item, or any other issue, please contact the Mayor, your Ward Council Members or City Hall Staff. You may also contact the City Manager's office if you would like to have an item placed on a future agenda to address the Council as a whole. (Guidelines are available in the Council Chambers and in City Hall Lobby.)

NOTICE: On Thursday, December 15, 2022, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY CITY COUNCIL MEETING

BETHANY CITY HALL

TUESDAY, DECEMBER 20, 2022

7:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd Brian Magirowsky Steve Palmer Chris Powell Marilyn McPhail Kathy Larsen Amanda Sandoval Matthew Goodwin	Mayor Vice-Mayor Council Member Council Member Council Member Council Member Council Member Council Member
MEMBERS ABSENT:	Jeff Knapp	Council Member
OTHERS PRESENT:	Elizabeth Gray Ray Jones Michael Vaughn Lesa LaMar Joe Davis (See Roster)	City Manager City Attorney City Clerk/Treasurer Deputy City Clerk TEIM Design

ITEM NO. 1 on the agenda Mayor **CALL TO ORDER.**

Mayor Lloyd called the Bethany City Council meeting to order at 7:30 P.M.

ITEM NO. 2 on the agenda was **INVOCATION AND FLAG SALUTE.**

The Invocation was given by Council Member Goodwin.

The Flag Salute was conducted by Mayor Lloyd.

ITEM NO. 3 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE DECEMBER 6, 2022 REGULAR MEETING.**

B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.

Motion was made by Council Member Palmer, seconded by Council Member Sandoval to approve the consent docket. Yes votes: Sandoval, Palmer, McPhail, Larsen, Goodwin, Lloyd, Magirowsky, Powell. No votes: None. Motion approved.

ITEM NO. 4 on the agenda was MAYORAL CERTIFICATE OF APPRECIATION FOR PHILLIP SUAREZ.

Mayor Lloyd presented Mr. Suarez a Certificate of Appreciation for his work as a Trustee and Chairman from 2017 until June 2022 with the Bethany Economic Development Authority.

ITEM NO. 5 on the agenda was PUBLIC COMMENT - ANY PERSON WISHING TO ADDRESS THE COUNCIL DURING PUBLIC COMMENT SHALL GIVE THEIR NAME, ADDRESS, AND CITY OF RESIDENCE TO THE CITY CLERK FOR THE RECORDS PRIOR TO THE START OF THE MEETING. (PER CHAPTER 30 OF THE BETHANY CODE OF ORDINANCES, THERE IS A FIVE-MINUTE LIMIT, AND NO ACTION OR DISCUSSION SHALL TAKE PLACE. ALL REMARKS SHALL BE ADDRESSED TO THE COUNCIL AS A BODY, AND NOT TO ANY MEMBER THEREOF.)

None

ITEM NO. 6 on the agenda was CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO. 1663, A RESOLUTION OF SUPPORT FOR THE APPOINTMENT OF NIKKI LLOYD TO THE DISTRICT 8 SEAT ON THE BOARD OF DIRECTORS OF THE OKLAHOMA MUNICIPAL LEAGUE; DECLARING SAID APPOINTMENT TO BE FOR THE BENEFIT OF THE CITY OF BETHANY AND OTHER MUNICIPALITIES WITHIN THE DISTRICT; AND DECLARING THE MISSION OF THE OKLAHOMA MUNICIPAL LEAGUE TO BE FOR THE PUBLIC PURPOSE. (ELIZABETH GRAY, CITY MANAGER)

Motion was made by Vice-Mayor Magirowsky, seconded by Council Member Powell to approve Resolution No. 1663. Yes votes: Sandoval, Powell, Lloyd, Magirowsky, Larsen, Goodwin. No votes: None. Abstain: Palmer, McPhail. Motion approved.

ITEM NO. 7 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL TO AWARD REQUEST FOR QUALIFICATIONS FOR CITY ENGINEERING SERVICES TO TEIM DESIGN. (ELIZABETH GRAY, CITY MANAGER)**

City Manager Gray reported that we advertised on November 11, 2022, for qualifications for City Engineering services. The staff scoring team received (2) very qualified proposals to act as Engineer for the City of Bethany. Proposals came from Crafton and Tull Engineering and TEIM Design. The selection committee reviewed information from both firms and recommends TEIM Design as the Engineer of Record for the City of Bethany.

Motion was made by Vice-Mayor Magirowsky, seconded by Council Member Palmer to approve the award request for qualification for City Engineering services to TEIM Design. Yes votes: McPhail, Magirowsky, Sandoval, Powell, Larsen, Goodwin, Lloyd, Palmer. No votes: None. Motion approved.

ITEM NO. 8 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF CITY ENGINEERING CONTRACT WITH TEIM DESIGN AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT. (ELIZABETH GRAY, CITY MANAGER)**

Motion was made by Council Member Palmer, seconded by Vice-Mayor Magirowsky to authorize the Mayor to sign the contract for TEIM Design. Yes votes: Sandoval, Powell, Palmer, McPhail, Lloyd, Magirowsky, Larsen, Goodwin. No votes: None. Motion approved.

ITEM NO. 9 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL TO AWARD AMERICAN RESCUE PLAN ACT FUNDED WATER PROJECT REQUEST FOR QUALIFICATIONS TO TEIM DESIGN. (ELIZABETH GRAY, CITY MANAGER)**

Motion was made by Council Member Palmer, seconded by Vice-Mayor Magirowsky, to award American Rescue Plan Act Funded Water Project Request For Qualifications to TEIM Design. Yes votes: Palmer, Larsen, McPhail, Lloyd, Magirowsky, Goodwin, Sandoval, Powell. No votes: None. Motion approved.

ITEM NO. 10 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL TO AWARD AMERICAN RESCUE PLAN ACT FUNDED WATER METER REPLACEMENT PROJECT REQUEST FOR QUALIFICATIONS TO TEIM DESIGN. (ELIZABETH GRAY, CITY MANAGER)**

City Manager Gray reported that this is a grant that we have applied for however, we have not been awarded the grant at this time.

Motion was made by Council Member Palmer, seconded by Vice-Mayor Magirowsky to award American Rescue Plan Act Funded Water Meter Replacement Project Request For Qualifications to TEIM Design. Yes votes: Powell, Larsen, Lloyd, Palmer, Goodwin, McPhail, Goodwin, Magirowsky. No votes: None. Motion approved.

ITEM NO. 11 on the agenda was CONSIDERATION AND POSSIBLE APPROVAL OF MAYOR'S APPOINTMENT OF BRIAN MAGIROWSKY AS TRUSTEE TO THE BETHANY-WARR ACRES PUBLIC WORKS AUTHORITY FOR CALENDAR YEAR 2023. (NIKKI LLOYD, MAYOR)

Motion was made by Council Member Palmer, seconded by Council Member Goodwin. Yes votes: Larsen, Goodwin, Palmer, Lloyd, Magirowsky, Sandoval, Powell. No votes: None. Abstain: McPhail. Motion approved.

ITEM NO. 12 NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA").

None

ITEM NO. 12 on the agenda was CITY ATTORNEY'S REPORT.

Attorney Jones informed council there has not been a disbursement of funds on the Perdue Pharma.

ITEM NO. 13 on the agenda was CITY MANAGER'S REPORT.

City Hall ADA construction has been completed and the lobby is open.

Free landfill day is Saturday, January 21st from 7 am to noon at 7600 SW 15th St., OKC. Next bulk trash pickup is March 6th on the north side of town.

City of Bethany offices will be closed for Christmas, Friday, December 23rd and Monday, December 26. Alternate residential trash day for Friday is Wednesday, December 21 and alternate day for Monday is Wednesday, December 28.

City of Bethany offices will be closed for the New Year holiday on Monday, January 2. Alternate trash pickup will be Wednesday, January 4.

When city offices are not open payments can be made by regular mail, cash or check at US payment kiosks in stores. Kiosks 3 locations include 7 Eleven's at 3701 North Rockwell, 1628 N. Rockwell, 7959 NW 23rd, 5100 N. MacArthur and Cash Saver at 7101 N. 23rd, or you can pay online.

Amazon lockers are available in the Police Department lobby.

ITEM NO. 14 on the agenda was **COUNCIL MEMBERS ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

Each Council Member was given the opportunity to comment.

ITEM NO. 15 on the agenda was **ADJOURN UNTIL JANUARY 3, 2023.**

Mayor Lloyd adjourned the Bethany City Council meeting at 7:55 P.M.

MAYOR

CITY CLERK

BETHANY CITY COUNCIL

From: Michael Vaughn, Finance Director
Date: December 22, 2022
Subject: Claims List for the 01/03/2023 City Council Meeting

GENERAL OPERATIONS FUND

FUND	AMOUNT
General Operation Fund	\$111,082.08
Public Safety	\$2,293.27
E911 Fund	\$0.00
Capital Improvement Fund	\$57,000.40
Library GO Fund	\$0.00
Debt Service	\$0.00
Municipal Court Fund	\$0.00
Cemetery Fund	\$0.00
TOTAL	\$170,375.75

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$170,375.75
Bethany Public Works Authority	\$91,758.49
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$0.00
TOTAL	\$262,134.24

RECOMMENDATION

1. Approve the claims as presented.



FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01.0		MANAGEMENT				
23-45082	10-005084	JAN-PRO CLEANING SYSTEMS	CITY HALL CLEANING	12/2022	124031	813.00
23-46471	10-005519	CRAWFORD & ASSOCIATES, P.C.	AUDIT PREP	12/2022	16537	11,171.25
23-46462	10-1083	OKLAHOMA COUNTY ELECTION	BOPRE-ELECTION EXPENSE	12/2022	20221216	907.50
23-46470	10-1085	OKLAHOMA MUNICIPAL ASSURANCGEN	LIABILITY/AUTO	12/2022	20221218	980.99
23-46450	10-1196	POSTMASTER	POSTAGE FOR METER	12/2022	23-46450	3,000.00
23-46454	10-1261	RED ROCK PETRO	DIESEL FUEL	12/2022	1397294	109.19
23-46442	10-1509	TOM'S SPEEDY LOCK & KEY	SERRECODE DOORS	12/2022	69090	115.00
23-46346	10-1530	THE TRIBUNE	BUDGET AMENDMENT	12/2022	20221216	73.20
23-46466	10-1622	WESTLAKE ACE HARDWARE	CABLE PROTECTOR'S	12/2022	3503238	71.95
23-46448	10-2123	HOME DEPOT CREDIT SVCS	HEATERS AND EXT CORDS	12/2022	019901/4083378	295.80
23-46228	10-3196	IMAGENET CONSULTING, LLC	UP/DOWNSTAIRS PRINTERS	12/2022	INV416904	206.35
23-46273	10-3196	IMAGENET CONSULTING, LLC	COMPUTER/SET UP	12/2022	ITQ10306	2,091.49
23-46423	10-3331	RUCKER MECHANICAL, INC.	SERVER ROOM AC	12/2022	20221215	1,077.50
DEPARTMENT TOTAL:						20,913.22
DEPARTMENT: 02.0		FINANCE				
23-46228	10-3196	IMAGENET CONSULTING, LLC	UP/DOWNSTAIRS PRINTERS	12/2022	INV416904	58.74
DEPARTMENT TOTAL:						58.74
DEPARTMENT: 03.0		COURT				
23-46429	10-005373	CARD SERVICES/P1	OFFICE SUPPLIES	12/2022	6153845	109.32
23-45012	10-005625	SHRED-IT	NOV 2022 PAPER DEST	12/2022	8002919764	50.00
23-46316	10-005687	SUNDANCE OFFICE SUPPLY, INC	BUSINESS CARDS-ERICSON	12/2022	498482	40.00
23-45579	10-0465	OK DEPT OF PUBLIC SAFETY	NOV 2022 OLETS LICENSE	12/2022	LET-008151	50.00
23-46470	10-1085	OKLAHOMA MUNICIPAL ASSURANCGEN	LIABILITY/AUTO	12/2022	20221218	700.71
23-46477	10-3331	RUCKER MECHANICAL, INC.	HEATER REPAIR	12/2022	91104	460.00
DEPARTMENT TOTAL:						1,410.03
DEPARTMENT: 05.0		POLICE				
23-46458	10-005326	AARON PLUMB	Reimbursement	12/2022	20221208	91.83
23-46383	10-005373	CARD SERVICES/P1	POSSE Exam	12/2022	20221214	40.00
23-46432	10-005373	CARD SERVICES/P1	Evidence Bags	12/2022	9625835	89.97
23-46460	10-005373	CARD SERVICES/P1	External DVD Drives	12/2022	2381863	43.98
23-46306	10-005929	WEX BANK	Irby Motor School Fuel	12/2022	20221218	13.88
23-46370	10-0225	GENUINE PARTS	Headlight Bulbs	12/2022	7092-024147	51.39
23-46378	10-0225	GENUINE PARTS	Brake Pads Unit 13-135	12/2022	7092-024163	63.78
23-45619	10-0465	OK DEPT OF PUBLIC SAFETY	Monthly OLETS Access	12/2022	LET-008054	485.00
23-46452	10-0919	MAIL DROP	Mail 2 Lidars	12/2022	20221220	37.62
23-46435	10-0980	MOTOROLA SOLUTIONS, INC.	Cad Maintenance	12/2022	8230391944	38,572.79
23-46470	10-1085	OKLAHOMA MUNICIPAL ASSURANCGEN	LIABILITY/AUTO	12/2022	20221218	10,020.15
23-46454	10-1261	RED ROCK PETRO	DIESEL FUEL	12/2022	1397294-	6,114.77
23-46307	10-1689	CHICKASAW TELECOM, INC.	Work on Phones	12/2022	59742	296.00
23-46457	10-1717	JOHN REID	Reimbursement	12/2022	20221216	28.31
23-46300	10-1771	ADVENTURE OUT	Install Radars	12/2022	555111,555112	595.00
23-45218	10-4090	AT&T MOBILITY	First Net	12/2022	20221211	3,741.91

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT	
DEPARTMENT: 05.0		POLICE					
23-46453	10-4388	ISG TECHNOLOGY, LLC	Veeam Annual Renewal	12/2022	OK-INV0018811	750.75	
DEPARTMENT TOTAL:						61,037.13	
DEPARTMENT: 06.0		FIRE					
23-46354	10-004408	BOUND TREE MEDICAL	AED PADS	12/2022	84791514	517.80	
23-46355	10-004408	BOUND TREE MEDICAL	NASAL NARCAN	12/2022	84793301	313.00	
23-46431	10-0225	GENUINE PARTS	Battery	12/2022	024378	259.94	
23-46470	10-1085	OKLAHOMA MUNICIPAL ASSURANCGEN	LIABILITY/AUTO	12/2022	20221218	1,728.42	
23-46454	10-1261	RED ROCK PETRO	DIESEL FUEL	12/2022	1397294-	1,465.65	
23-46421	10-4251	SAM'S CLUB DIRECT FD	JANITORIAL SUPPLIES	12/2022	20221215	493.72	
DEPARTMENT TOTAL:						4,778.53	
DEPARTMENT: 07.0		COMMUNITY DEV					
23-46470	10-1085	OKLAHOMA MUNICIPAL ASSURANCGEN	LIABILITY/AUTO	12/2022	20221218	700.71	
23-46454	10-1261	RED ROCK PETRO	DIESEL FUEL	12/2022	1397294-	545.96	
23-46228	10-3196	IMAGENET CONSULTING, LLC	UP/DOWNSTAIRS PRINTERS	12/2022	INV416904	205.64	
DEPARTMENT TOTAL:						1,452.31	
DEPARTMENT: 08.1		PUBLIC WORKS - ADMIN					
23-46329	10-005373	CARD SERVICES/P1	PEN, SHARPIE, ENVELOPES, PAP	12/2022	0770632	55.75	
23-46470	10-1085	OKLAHOMA MUNICIPAL ASSURANCGEN	LIABILITY/AUTO	12/2022	20221218	256.93	
23-45070	10-2442	SUMNERONE, INC.	MAINTENANCE FEES (2023)	12/2022	3433620	28.05	
DEPARTMENT TOTAL:						340.73	
DEPARTMENT: 08.2		PUBLIC WORKS - STREETS					
23-45068	10-004688	SIGNALTEK, INC.	MAINTENCE AGGREETMENT	12/2022	1222-1807	480.00	
23-46181	10-004688	SIGNALTEK, INC.	23 AND COUNCIL	12/2022	1807-1222	195.00	
23-45040	10-1063	OG&E	MONTHLY SVS	12/2022	20221215	13,526.84	
23-46470	10-1085	OKLAHOMA MUNICIPAL ASSURANCGEN	LIABILITY/AUTO	12/2022	20221218	1,144.49	
23-46454	10-1261	RED ROCK PETRO	DIESEL FUEL	12/2022	1397294-	2,339.19	
23-46276	10-2530	IMPROVED CONSTRUCTION METHOMARKING	PAINT	12/2022	020663	24.00	
DEPARTMENT TOTAL:						17,709.52	

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.4 PUBLIC WORKS - MAINT						
23-46463	10-0225	GENUINE PARTS	BRAKE BOOSTER	12/2022	7092-024641	40.00
23-46470	10-1085	OKLAHOMA MUNICIPAL ASSURAN	CGEN LIABILITY/AUTO	12/2022	20221218	70.07
23-46454	10-1261	RED ROCK PETRO	DIESEL FUEL	12/2022	1397294-	311.63
23-46414	10-3527	GEARWORKS	STICKER CITY LOGOS	12/2022	8646	150.00
DEPARTMENT TOTAL:						571.70
DEPARTMENT: 08.5 PUBLIC WORKS - PARKS						
23-46331	10-005005	BRONCO EQUIPMENT RENTAL & SBELT	& BATTERYFORZ-TURN	12/2022	851480-001	111.98
23-46409	10-006057	CROSSLAND'S A & A RENTA-ALL	Concrete scarifier/planer	12/2022	179175-2	375.00
23-46463	10-0225	GENUINE PARTS	BRAKE BOOSTER	12/2022	7092-024641	188.00
23-46470	10-1085	OKLAHOMA MUNICIPAL ASSURAN	CGEN LIABILITY/AUTO	12/2022	20221218	70.08
23-46454	10-1261	RED ROCK PETRO	DIESEL FUEL	12/2022	1397294-	1,367.42
23-46440	10-1350	SMITH FARM & GARDEN	2 CHAINS FOR POLE SAWS	12/2022	127659	109.77
23-46447	10-1622	WESTLAKE ACE HARDWARE	CHAINS FOR CHAINSAWS	12/2022	3503233	152.00
23-46468	10-1622	WESTLAKE ACE HARDWARE	HEATER FOR PARKS	12/2022	3503240	94.98
23-46419	10-2123	HOME DEPOT CREDIT SVCS	GRINDING DISCS	12/2022	015601/8023028	57.97
23-46464	10-2123	HOME DEPOT CREDIT SVCS	GRIDING DISCS	12/2022	022739/1023885	162.97
23-46456	10-4010	HARD HAT SAFETY & GLOVE	BALACLAVA MASKS	12/2022	in-0058957	120.00
DEPARTMENT TOTAL:						2,810.17
FUND TOTAL:						111,082.08

FUND: 021- PUBLIC SAFETY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0 NON-DEPARTMENTAL						
23-46334	10-004536	APPLIED CONCEPTS, INC.	Radar Repairs	12/2022	411722	455.00
23-46433	10-005373	CARD SERVICES/P1	TECHNOLOGY SUPPLIES	12/2022	6491417	1,838.27
DEPARTMENT TOTAL:						2,293.27
FUND TOTAL:						2,293.27

FUND: 031- CAPITAL IMPROVE PROJECTS

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
<hr/>						
DEPARTMENT: 40.0		PROJECTS >\$25,000				
23-46192	10-005932	LIPPERT BROTHERS, INC.	ADA PHASE 2	12/2022	APP #2	57,000.40
					DEPARTMENT TOTAL:	57,000.40
					FUND TOTAL:	57,000.40

BETHANY CITY COUNCIL

From: Michael Vaughn, Finance Director
Date: 01/03/2023
Subject: Budget Amendment 23-10

BACKGROUND

The Fire Department applied for and received a grant from FEMA in the amount of \$56,945.91 for the purchase of two cardiac monitors. That grant was received into the General Fund as Grant Revenue on December 6th. This budget amendment would recognize that revenue in the budget and appropriate those funds for expenditure.

RECOMMENDATION

1. Approve Budget Amendment 23-10(attached).

ADDITIONAL COMMENTS

A circular stamp containing the handwritten initials "dg" in blue ink.

Approval of and authorization to execute Budget Amendment Number BA# 23-10

BUDGET AMENDMENT FORM



Funds: General Fund
Amendment #: BA# 23-10
Fiscal Year: FY2023

<u>Account #</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
General Fund (010)					
(010)33599	Grant Revenue	56,946			
(010)506.0-405	AFG Grant Expense			56,946	
TOTALS		<u>56,946</u>	<u>-</u>	<u>56,946</u>	<u>-</u>

EXPLANATION: 11 OS Section 17-216 B

The Municipal Budget Act adopted by the City Council allows the City to amend the budget at any time during the year for necessary expenditures incurred that exceed the original budget or when changing circumstances warrant the action.

Budget Amendment 23-10 recognizes grant revenue received from FEMA and makes these funds available for appropriation.

Date & Signature of Mayor: _____ x _____ Date

Date & Signature of City Manager: _____ x _____ Date

Date Approved by City Council: January 3, 2023 _____

General Fund

Unappropriated Fund Balance Remaining After Amendment: 4,296,930.00

CITY OF BETHANY

From: Elizabeth A. Gray, City Manager
Date: December 27, 2022
Subject: Approval of Resolution No. 1664 Authorizing the Participation in the OMAG Recognition Program

BACKGROUND

On September 28, 2022, Bill Tackett, the Director of Risk Management for the Oklahoma Municipal Assurance Group (OMAG), David Weatherford, General Counsel for OMAG and Aubrey Weatherford, Owner of Municipal Management Consultants, presented a training session for the City Council. The training was beneficial to the Council in terms of general information, benchmarking, and OMAG resource identification. The training is also required to apply for funds to the City by OMAG for participation in the Recognition Program. The proceeds of the recognition funds have been approved by Council to help fund fireworks for the Independence Day celebration.

Two of the other requirements are adoption of a City Council Handbook, which was approved on June 18, 2019, and adoption of this resolution. All must be accomplished before the end of the fiscal year.

RECOMMENDATION

1. Adoption of Resolution No. 1664 as presented.

ADDITIONAL COMMENTS

A circular stamp containing the handwritten initials "dg" in blue ink.

RESOLUTION NO. 1664

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BETHANY AUTHORIZING PARTICIPATION IN THE OMAG RECOGNITION PROGRAM

WHEREAS the City of Bethany believes the best run municipalities have fewer liability claims and the claims they have place fewer demands on municipal resources; and

WHEREAS: Bethany participates in the Municipal Liability Protection Plan provided by OMAG (the Oklahoma Municipal Assurance Group); and

WHEREAS, OMAG is Bethany’s provider of insurance and risk management solutions; and

WHEREAS, OMAG has established a program to recognize member municipalities which have committed themselves to obtaining training above and beyond the legally required training and which have taken certain actions which show that the member is committed to operating under certain best practice recommendations; and

WHEREAS, during the current fiscal year:

- Each member of the governing body received, either in person or by distance learning, the training required for participation in the OMAG recognition program; and
- The governing body has adopted a governing body handbook or, if a handbook had previously been adopted, the body has reviewed and updated the handbook to reflect the best practice recommendations from OMAG; and
- Each member of the governing body completed the OMAG recommended Stability Test and the results of the test were reviewed by the governing body to self-audit its performance; and
- The governing body reviewed the Declarations and Explanation of Coverage page for its liability policy with OMAG; and

WHEREAS, due to the above actions by the governing body and its members, the City of Bethany is now eligible to participate in the OMAG Recognition program.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL THAT THE CITY OF BETHANY REQUESTS THAT IT BE CONSIDERED FOR PARTICIPATION IN THE OMAG RECOGNITION PROGRAM.

ADOPTED by the City Council of the City of Bethany on this _____ day of _____, 20__, after full compliance with the Oklahoma Open Meeting Act.

MAYOR

ATTEST:

CITY CLERK

BETHANY CITY COUNCIL

From: Elizabeth Gray, City Manager
Date: December 29, 2022
Subject: Resolution describing the City's Fair Housing Policy

BACKGROUND

As part of the Community Development Block Grants (CDBG) process, the city adopts a Fair Housing resolution. City Staff has submitted the application and the approved resolution will be included in the grant application packet. This should be done on an annual basis moving forward.

This resolution is required under the terms of the CDBG guidance document. Staff recommends approval of the Fair Housing resolution

RECOMMENDATION

1. Approve Resolution No. 1665, as presented.

ADDITIONAL COMMENTS

A circular stamp containing the handwritten initials "dg" in blue ink.

RESOLUTION NO. 1665

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BETHANY, OKLAHOMA, PERTAINING TO DISCRIMINATION IN PROVISION OF HOUSING AS PROVIDED IN STATE AND FEDERAL LAW.

LET IT BE KNOWN TO ALL PERSONS of the City of Bethany, Oklahoma, that discrimination in the sale, rental, leasing, and financing of housing or land to be used for construction of housing or in the provision of brokerage services because of race, color, religion, sex, or national origin is prohibited by Title VIII of the 1968 Civil Rights Act (Federal Fair Housing Law).

It is the policy of the City of Bethany, Oklahoma, to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, or national origin. The Fair Housing Amendments Act of 1988 expands coverage to include disabled persons and families with children. Therefore, the City Council of the City of Bethany does hereby pass the following Resolution.

BE IT RESOLVED that within available resources the City of Bethany, Oklahoma, will assist all persons who feel they have been discriminated against because of race, color, religion, sex, national. origin, disability, or familial status to seek equity under federal and state laws by filing a complaint with the United States Department of Housing and Urban Development, Office of Fair Housing and Equal Opportunity, Compliance Division.

BE IT FURTHER RESOLVED that the City of Bethany, Oklahoma, shall publicize this Resolution, and through this publicity shall encourage owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Fair Housing Law and amendments and any applicable state or local laws or ordinances.

SAID PROGRAM will, at a minimum, include: (1) printing and publicizing of this policy and other applicable fair housing information through local media and community contacts; (2) distribution of posters, flyers, and any other means that will bring to the attention of those affected, the knowledge of their respective responsibilities and rights concerning equal opportunity in housing; and (3) prepare

an analysis of impediments to fair housing choices and action to mitigate such impediments.

EFFECTIVE DATE: This Resolution shall take effect this _____ day of _____, 2023.

END

The foregoing Resolution was duly adopted and approved by the Mayor and City Council of the City of Bethany, Oklahoma, on the _____ day of _____, 2023, after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et seq.).

MAYOR

ATTEST:

CITY CLERK

Approved as to form and legality on _____, 2023.

CITY ATTORNEY

NOTE: Publish one-time in full in *Tribune*.

CITY OF BETHANY

From: Elizabeth A. Gray, City Manager
Date: 12/27/22
Subject: City Manager Performance Evaluation/Contract Review

BACKGROUND

This item comes forward at the request of the City Manager as outlined in Section 5 of the terms of her employment contract which states:

'Annually, The Council and the Manager shall define performance objectives which they determine necessary for the proper operation of the City in the attainment of the council's policy goals.'

RECOMMENDATION

1. As develops.

ADDITIONAL COMMENTS



NOTICE: On Thursday, December 15, 2022, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY PUBLIC WORKS AUTHORITY MEETING

BETHANY CITY HALL

TUESDAY, DECEMBER 20, 2022

7:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Chairman
	Brian Magirowsky	Vice-Chairman
	Steve Palmer	Trustee
	Chris Powell	Trustee
	Marilyn McPhail	Trustee
	Kathy Larsen	Trustee
	Amanda Sandoval	Trustee
	Matthew Goodwin	Trustee
MEMBERS ABSENT:	Jeff Knapp	Trustee
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Joe Davis	TEIM Design
	(See Roster)	

Mayor Lloyd called the Bethany City Council meeting to order at 7:55 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE DECEMBER 6, 2022, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer, seconded by Trustee Sandoval to approve the Consent Docket. Yes Votes: Larsen, Magirowsky, Powell, Goodwin, Palmer, Lloyd, Sandoval, and McPhail. No Votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL JANUARY 3, 2023**.

Chairman Lloyd adjourned the Bethany Public Works meeting at 7:55 P.M. until January 3, 2023.

CHAIRMAN

SECRETARY

BETHANY PUBLIC WORKS AUTHORITY

From: Michael Vaughn, Finance Director
Date: December 22, 2022
Subject: Claims List for the 01/03/2023 Bethany Public Works Authority Meeting

BETHANY PUBLIC WORKS AUTHORITY

FUND	AMOUNT
Bethany Public Works Authority	\$91,758.49
TOTAL	\$91,758.49

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$170,375.75
Bethany Public Works Authority	\$91,758.49
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$0.00
TOTAL	\$262,134.24

RECOMMENDATION

1. Approve the claims as presented.



NOTICE: On Thursday, December 15, 2022, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY HOSPITAL TRUST MEETING

BETHANY CITY HALL

TUESDAY, DECEMBER 20, 2022

7:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Chairman
	Brian Magirowsky	Vice-Chairman
	Steve Palmer	Trustee
	Chris Powell	Trustee
	Marilyn McPhail	Trustee
	Kathy Larsen	Trustee
	Amanda Sandoval	Trustee
	Matthew Goodwin	Trustee
MEMBERS ABSENT:	Jeff Knapp	Trustee
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Joe Davis	TEIM Design
	(See Roster)	

Chairman Lloyd called the Bethany Hospital Trust meeting to order at 7:55 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE DECEMBER 6, 2022, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer, seconded by Trustee Sandoval to approve the Consent Docket. Yes Votes: Magirowsky, Goodwin, Larsen Powell, Sandoval, Lloyd, McPhail, Palmer. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL JANUARY 3, 2023**.

Chairman Lloyd adjourned the Bethany Hospital Trust meeting at 7:56 P.M. until January 3, 2023.

CHAIRMAN

SECRETARY

BETHANY HOSPITAL TRUST

From: Michael Vaughn, Finance Director
Date: December 22, 2022
Subject: Claims List for the 01/03/2023 Bethany Hospital Trust Meeting

BETHANY HOSPITAL TRUST

FUND	AMOUNT
Bethany Hospital Trust	\$0.00
TOTAL	\$0.00

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$170,375.75
Bethany Public Works Authority	\$91,758.49
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$0.00
TOTAL	\$262,134.24

RECOMMENDATION

1. Approve the claims as presented.



NOTICE: On Thursday, November 15, 2022, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY DEVELOPMENT AUTHORITY

BETHANY CITY HALL

TUESDAY, DECEMBER 20, 2022

7:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Chairman
	Brian Magirowsky	Vice-Chairman
	Steve Palmer	Trustee
	Chris Powell	Trustee
	Marilyn McPhail	Trustee
	Kathy Larsen	Trustee
	Amanda Sandoval	Trustee
	Matthew Goodwin	Trustee
MEMBERS ABSENT:	Jeff Knapp	Trustee
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Joe Davis	TEIM Design
	(See Roster)	

Chairman Lloyd called the Bethany Development Authority meeting to order at 7:56 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE DECEMBER 6, 2022, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer, seconded by Trustee Sandoval to approve the Consent Docket. Yes votes: Larsen, Palmer, Lloyd, Goodwin, McPhail, Powell, Sandoval, Magirowsky. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”)**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL JANUARY 3, 2023.**

Chairman Lloyd adjourned the Bethany Development Authority meeting at 7:56 P.M. until January 3, 2023.

CHAIRMAN

SECRETARY

BETHANY DEVELOPMENT AUTHORITY

From: Michael Vaughn, Finance Director
Date: December 22, 2022
Subject: Claims List for the 01/03/2023 Bethany Development Authority Meeting

BETHANY DEVELOPMENT AUTHORITY

FUND	AMOUNT
Bethany Development Authority	\$0.00
TOTAL	\$0.00

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$170,375.75
Bethany Public Works Authority	\$91,758.49
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$0.00
TOTAL	\$262,134.24

RECOMMENDATION

1. Approve the claims as presented.

